



BICS Board of Directors Meeting
October 26, 2020, 7:00am

MINUTES

CALL TO ORDER

The meeting was called to order at 7:03 am by Vice-President, Scott Gaenicke. The meeting was turned over to President Gary Boyer at 7:18am.

ATTENDANCE

The following members were in attendance: In person: Gary Boyer; Steve Richardson, Scott Gaenicke, and Reneé Bernhard; Virtually: Jackie Flynn, Theresa Murphy, Patricia O'Sullivan, Rebecca Schell (Teacher Representative).

Staff members present – Sofia Crittenden and Lee Shafran

ADOPTION OF THE AGENDA

A motion was made to adopt the agenda (Richardson/Flynn). Motion carried.

APPROVAL OF MINUTES

A motion was made to approve the minutes of the September 28, 2020 meeting (O'Sullivan/Richardson). Motion carried.

TREASURER'S REPORT

Sofia Crittenden presented the Treasurer's Report:

Balance Sheet

Nothing unusual to report in the assets. Added Busses as a fixed asset to the property and equipment. In liabilities, there is 9366 of administrative cost and expenses due from BICS to Sculptor. My goal is these expenses to be transferred between companies within the quarter, so that they are eliminated in the quarterly reports which will show a better representation of SCS and BICS numbers.

Income Statement

Although the financials are for 3 months, we made several orders in June (which was last fiscal year) and then teachers were not in class until September, so some expenses might seem high, but they are still under the YTD budget. Also, amounts budgeted were lower than actual FEFP so, being over budget by a little is something the school can handle. In the same concept, we just began to receive CARES act funds (via reimbursement). Although the income shows in one line (line 5), the expenses are spread out in several accounts (IT-Line 64, Clinic, Admin-Line 74, Maintenance-Lines 99 & 103, etc). Those expenses were anticipated, but the accounts where the expenses would fall into were not decided by the time of the budget approval; therefore, these funds also bring some accounts over the budget.

Line 6: GEER reimbursement was not anticipated, it is a reimbursement related to PPE. We have submitted a \$7321 request for reimbursement, but we have not yet heard whether it is approved or not.

Line 16: The allocation of Title II for Sculptor is \$13500 but there have been some delays from the district related to its approval by the state, so no reimbursements have yet been submitted for that.

Line 22: Title IV allocation for the year is \$9936.

Line 30: Substitute wages were not showing as a separate line in the budget, although amounts were budgeted as part of Instructional Wages. Since there is an account related to these expenses, a separate line was added to the financials as well. Same thing in BICS Line 124.

Line 42 Ex Ed Wages appears a little higher than anticipated, but IDEA reimbursement will alleviate some of the difference.

Line 91: One cleaning lady has been added on staff, so wages expenses are increasing. We will try to get part of her wages reimbursed through CARES act funds.

Line 148, Sculptor appears to have a loss of 9644 but actually there have been \$81905 spent in CARES act expenses which are gradually being submitted for reimbursement.

Line 145: BICS ended this quarter with what appears to be a profit of 3488.

Line 148: School appears to have ended the quarter with a loss of 6155. Expectation is that as the CARES act refunds will begin being received the actual amounts will change.

Line 149: Capital outlay monthly allocation amount is higher than budgeted, but as it is being received 1 month late, YTD budget amount appears a little off.

Last but not least, Line 161: The actual balance of PC Replacement Funds already pre-approved by the Board to come out of reserves to cover for new IT equipment is \$47140. When we were discussing the budget, the amount approved for 2020 was \$81040, but a second purchase of computers happened in June.

As requested during the Meeting, here are the balances of what has been spent where related to CARES Act:

Curriculum for E-Learners: 24,150.06
Floor Decals & Markings: 169.90
Touchless Faucets: 2,251.63
Sneeze Guards for front Office: 600.00
PPE, Sanitizers, Disinfectants, Air Purifiers: 2,247.62 (GEER reimbursement was for PPE too)
Postage, Envelopes: 700.94
Laptops: 41,549.85
PE Related equipment: 853.73
Bus Contract Cancellation: 8,712.00
Field Trip Refund expenses: 669.95

A motion was made to approve the Treasurer's report as provided by Mrs. Crittenden (Boyer/Richardson). Motion carried.

ACTION AGENDA

1. Election of BICS Officers – A motion was made to approve the following officers of BICS: President, Gary Boyer, Vice-President – Scott Gaenicke, Treasurer – Patricia O'Sullivan, Secretary – Jacqueline Flynn (Richardson/Gaenicke). Motion Carried.
2. BICS representative to the School Advisory Council – A motion was made to elect Patricia O'Sullivan as the BICS representative to SAC (Gaenicke/Murphy). Motion carried.
3. Parent Liaison/Representative to the BICS Board – A motion was made to elect Jacqueline Flynn as the Parent Liaison/Representative to the BICS Board (Richardson/Gaenicke). Motion carried.
4. Addition to the uniform policy – A motion was made to allow grey outer garments (e.g. sweatshirts), in addition to the current allowed colors of black, blue, red, white and hunter green for middle school students (Richardson/O'Sullivan). Motion carried.
5. Governing Board Policy GB 1 – Brevard Innovative Charter School: Title, Purpose, and Role. A motion was made to approve the policy GB 1, which was updated to reflect current information (Gaenicke/Richardson). Motion carried.
6. Governing Board Policy GB 2 – General Organization of the Board – A motion was made to approve the policy GB2, which was updated to reflect current information (Gaenicke/Flynn). Motion carried.
7. Governing Board Policy GB 3 – Selection of Officers – A motion was made to approve the policy GB 3, which was updated to reflect current information (Richardson/O'Sullivan).

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The approved, updated policies are attached to these minutes.

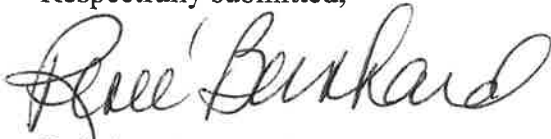
COMMITTEE REPORTS

Building Committee – Lee Shafran stated that speakers were added in the hallways of 3rd grade and the Media center. The purchase was funded through the Hardening grant provided by the state of Florida.

Teacher Representative – Rebecca Schell stated that everything was going well. Everyone was getting used to teaching both face-to-face students, as well as eLearners at the same time.

There being no further business, meeting adjourned at 7:32am.

Respectfully submitted,



Renee A. Bernhard
Principal