



BICS Board of Directors Meeting November 6, 2023, 7:00am

MINUTES

CALL TO ORDER

The meeting was called to order at 7:00 am by President Gary Boyer.

ATTENDANCE

The following members were in attendance: In person: Gary Boyer & Rebecca Schell (Teacher Representative). Virtually: Steve Richardson, Jackie Flynn, and Patricia O’Sullivan

Staff members present: Christine Quam, Renee Bernhard, Sofia Crittenden, and Kristen Young

INTRODUCTION OF VISITORS

The two auditors from Cummings Grayson & Co were in attendance (virtually): Marcia Carty & Pierre Normil

ADOPTION OF AGENDA

A motion was made to adopt the agenda (O’Sullivan/Flynn). Motion carried.

APPROVAL OF MINUTES

A motion was made to approve the minutes of the October 2, 2023 meeting (O’Sullivan/Flynn). Motion carried.

ACTION AGENDA

1. Financial Audit dated 6/30/2023- The auditors presented their findings to the board. They reported that the financials are clean and no fraud is evident. There were also no deficiencies to report. The auditors expressed that in their opinions, the financials are well-stated and all material was presented to them well.
2. Mental Health Plan – Mrs. Bernhard stated that due to the increasing emotional/social needs of our students, 100% of the funds provided for Mental Health will be allocated to provide therapy to students by community providers. In the last school year (2022-23), we spent the entire

allocation, plus a rollover amount, both of which totaled just over \$41,000.00. The allocation for 2023-24 is \$30,442.00.

A motion was made to approve the 2023-24 Mental Health Plan as presented (Gaenicke/Murphy).
Motion carried.

2. Budget – Mrs. Crittenden stated that there were no substantial changes in the budget, other than salaries. She did indicate that the building insurance increased by \$38,000. While we show a loss on paper, we actually have money in reserves and in surtax funds. A motion was made to approve the budget for 2023-24 as presented (O’Sullivan/Murphy). Motion carried.
3. Approval of new teacher contract-Kassie Crittenden – A motion was made to approve the contract of Kassie Crittenden (Gaenicke/Flynn). Motion carried.
4. Approval of Enrollment Plan for 2023-24 – Mrs. Bernhard presented the updated Enrollment Plan for 2023-24. She stated that nothing has really changed in the plan, other than the demographics. She did say that Sculptor was one of the few “A” schools in the north area. A motion was made to adopt the Enrollment Plan for 2023-24 (Murphy/Richardson). Motion carried.
5. Selection of Vendor to paint the cafeteria – Mrs. Brandon presented three bids to paint the cafeteria (Stevens & Strain Painting, Seal Pro Painting, and New Age Painting). She stated that while all bids were comparable, New Age included weekend time in their bid and indicated they could complete the job in four days. The money for this project was coming from a grant given to VPK/Before-Aftercare. A motion was made to select New Age Painting to paint the cafeteria (Gaenicke/Richardson). Motion carried.

INFORMATION AGENDA

No items were presented.

ADMINISTRATION REPORT

Mrs. Bernhard stated that we are looking for another teacher for Kindergarten, as the new teacher originally hired, decided to remain with BPS.

She also said that Chris Quam and Kristen Young would be providing a presentation on PBIS – Positive Behavioral Interventions and Supports to the board prior to the next meeting. PBIS is a program widely used throughout the nation to help establish/maintain a positive school culture. The program aligns well with Love and Logic, which is a philosophy currently followed at Sculptor, and Capturing Kid’s Hearts, which has also been implemented at Sculptor.

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Mr. Boyer stated that in regards to security, it will be important to incorporate scenario-based training during pre-planning. Dr. Quam stated that she and Mrs. Young attended a workshop on school security in Viera. Things that are new this year are: 1) schools will be receiving a new red binder to assist with reunification; and 2) all schools will utilize a campus of Eastern Florida State College as the reunification site. She stated that this will be far less disruptive to other schools and it makes sense for all schools to use the same site, as then all procedures can be consistent.

There being no further business, meeting adjourned at 7:35am.

Respectfully submitted,

Christine Quam
Principal