



BICS Board of Directors Meeting September 27, 2021, 7:00am

MINUTES

CALL TO ORDER

The meeting was called to order at 7:00 am by President, Gary Boyer.

ATTENDANCE

The following members were in attendance: In person: Gary Boyer, Scott Gaenicke, and Reneé Bernhard; Virtually: Theresa Murphy, Steve Richardson, Pat O’Sullivan, and Becky Schell, Teacher Representative.

Staff members present: In person: Sofia Crittenden, Lee Shafran, and Marla Tyson; Virtually: Christine Quam

Visitors present: Devin McLean, Parent (in-person) and Mary Young, CPA (virtually)

ADOPTION OF MINUTES

Mrs. O’Sullivan added a correction to the minutes of the September 13, 2021 meeting to include the “American Academy of Pediatrics” be added to the last line, paragraph 2 of the Action Agenda summary. The entire corrected statement will read: “She said she believes in the science of the CDC and the **American Academy of Pediatrics** and believes masks need to be required.” A motion was made to adopt the minutes of the September 13, 2021 meeting, as corrected (O’Sullivan/Richardson). Motion carried.

ADOPTION OF THE AGENDA

Mr. Boyer requested one change be made to the action agenda: Item 6, Mask Update. A motion was made to adopt the agenda as amended (O’Sullivan/Richardson). Motion carried.

PRESENTATION OF THE JUNE 30, 2021 AUDIT

Mary Young, CPA from Berman, Hopkins, CPAs and Associates, presented the audit findings. The audit covers the 12-month period ended June 30, 2021. She stated that the audit covers the financial status, as well as controls and compliance.

She stated that the Auditor’s report was an unmodified, clean opinion. The report reads, in part, “In our opinion, the financial statements referred to above present fairly, in all material respects, the respective

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financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the School, as of June 30, 2021, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.”

Another report of the audit is the Governmental Report. Ms. Young stated that in regards to compliance and other matters there were no issues of non-compliance.

The Auditor General letter reports on the financial condition of the school and recommendations to improve financial management. Ms. Young made one recommendation in this section regarding a consistent process for non-routine payroll calculations. Management agreed with the recommendation and has taken steps to improve the payroll process.

Mrs. Young summarized financial information, as follows:

- Surtax funding through calendar 2026; \$201,590 was earned for this school year. Funds are restricted primarily to capital items. As of 6/30/2021, \$176,609 was unspent.
- Restricted Equity of \$200,990 consists of \$90,078 restricted cash and \$110,912 due from the District for Surtax and ESSER/CARES
- The school purchased two buses for \$214,612 using new debt; an air conditioner was purchased for \$24,980 using new Surtax funds; ESSER/CARES Act funding was spent on technology related items (\$46,608) and the remainder on general school needs.
- Cash restricted to grant specific uses includes: Surtax, CARES Act (Early Coalition-VPK), and the Hardening Grant.

Mrs. Young further stated that no difficulties were encountered during the audit process, no findings or material adjustments were posted, and there were no disagreements with management. She complimented Mrs. Crittenden, as did Mrs. Bernhard, for all of the hard work that made the audit process easier for the auditor.

ACTION AGENDA

1. A motion was made to approve the audit, as presented (Gaenicke/O’Sullivan). Motion carried.
2. A motion was made to approve the contract of the new 5th grade teacher, Taryn Mead, who is replacing Patricia Pasion (Richardson/Murphy). Motion carried.
3. A motion was made to approve one out-of-field teacher – Tracy Henn is out-of-field for Drama. She intends to take the subject area exam in November (Gaenicke/Richardson). Motion carried.
4. Mrs. Bernhard presented the new salary scale, which was adjusted due to the state providing additional funds. Since the amount provided was very small, teachers received increases between \$150-\$250. A motion was made to approve the new salary scale, as presented (Gaenicke/Murphy). Motion carried.
5. All board members agreed to abide by the Code of Ethics and submitted the documentation form regarding same.
6. Mr. Boyer shared with the Board the new rule that had recently been passed regarding mask mandates. Basically, the new rule allows for parents to opt out of any mask mandate “at their sole discretion.” Mr. Boyer didn’t feel it was right to place Administration in a position of

breaking the law by following the previous mask policy as set by this Board. Mrs. Bernhard indicated that she did not feel comfortable going against the new rule as it was so specific and really no other interpretation could be applied. Mrs. O'Sullivan stated that the governor was breaking a different state law by not allowing the local school boards to be in control of their schools. However, she agreed that it was not a good idea to place the school in a position of not complying with the new law.

Mrs. Bernhard stated that at the present time, 88% of the students were currently wearing masks and only 12% had chosen to opt out for medical or religious reasons. Therefore the vast majority of students were wearing masks.

A motion was made to allow Administration to follow the new rule regarding mask mandates, giving parents the ability to "opt out at their sole discretion" (O'Sullivan/Gaenicke). Motion carried.

COMMITTEE REPORTS

No committee reports were presented.

There being no further business, meeting adjourned at 7:34am.

Respectfully submitted,



Reneé Bernhard
Principal



