



BICS Board of Directors Meeting August 23, 2021, 7:00am

MINUTES

CALL TO ORDER

The meeting was called to order at 7:10 am by President, Gary Boyer.

ATTENDANCE

The following members were in attendance: In person: Gary Boyer, Steve Richardson, Reneé Bernhard, and Becky Schell (Teacher Representative); Virtually: Theresa Murphy, Jackie Flynn, and Pat O'Sullivan.

Staff members present: In person: Lee Shafran; Virtually: Sofia Crittenden and Christine Quam

ADOPTION OF MINUTES

A motion was made to adopt the minutes of the July 22, 2021 meeting (Richardson/Flynn). Motion carried.

ADOPTION OF THE AGENDA

A motion was made to adopt the agenda (Gaenicke/Richardson). Motion carried.

TREASURER'S REPORT

Nothing unusual to report in this month's Income Statement. Since it is the first month of the year, the activity is low. Across the board you will see low numbers in wages. That is because July wages are accrued in June, since they are part of the previous fiscal year. Hourly wages and wages related to summer school will be seen this month.

Line 22: In July we spent \$918 in title II related expenses, but no reimbursement request has been submitted for them yet.

Line 103: Purchase of tools, and materials related to building for custodians and maintenance. As Lee is retiring, some tools he used daily are his personal tools, so we had to replace them for Ron to use after Lee leaves.

Lines 119-120: Expenses related to having staff reach out to parents to collect unpaid balances in BAC.

Combining BICS and SCS, we had a total revenue of 329,705 and minimum expenses of 107,179, which led in a net operating income of 223,724. Net Operating including Debt Service comes at 183,065.

Nothing unusual to report on the balance sheet either, but in July we completed the purchase of CDs as previously discussed a couple of months ago. If you look at the BBT Investment Detail at 7/30/21 you will see 5 new CDs their interest, maturity date and purchase price. Also, on the right side you will see the current market value as of 7/30/21.

A motion was made to approve the Treasurer's report (Richardson/Flynn). Motion carried.

ACTION AGENDA

1. A motion was made to approve the contract of the new 5th grade teacher, Patricia Pasion (Flynn/Richardson). Motion carried.
2. A motion was made to approve the contract of Cindy Danielo, IT Specialist (Richardson/Murphy). Motion carried.
3. A motion was made to approve the contract of Dan Shirah who will be providing IT consulting services for the remainder of this school year (Richardson/Murphy). Motion carried.
4. Mrs. Bernhard explained that the stucco on the southeast side of the building is deteriorating and must be repaired. Three bids were presented from Titan Construction, M Squared Contracting of CFL, and JT's Total Home Improvement. A motion was made to accept the bid from Titan Construction (Murphy/Richardson). Motion carried.
5. A motion was made to approve the school obtaining a separate credit card for direct BICS expenses (VPK, Before/After Care) with a low credit limit (\$250) (Murphy/Richardson). Motion carried.

COMMITTEE REPORTS

1. Building Committee – Mr. Shafran stated that we replaced a primary compressor using a generic compressor from Texas, as it would be 3 months before we could get a name brand one. He said that we were pursuing obtaining a spare compressor to have on hand, since it is getting harder to get replacement parts. He further mentioned that we are still working with Schindler on the elevator repair. The parts have still not come in. Mr. Shafran mentioned that we provided an office for our new SRO and constructed a new clinic within Mrs. Sawyer's office.
2. Teacher Representative – Mrs. Schell stated that she and the other teachers enjoy being able to walk around the classroom, once again. She also is continuing to utilize Google Classroom, particularly for students that our absent.

There being no further business, meeting adjourned at 7:30am.