



## **BICS Board of Directors Meeting**

September 2, 2020, 7:00am

### **MINUTES**

#### **CALL TO ORDER**

The meeting was called to order at 7:01 am by President, Gary Boyer.

#### **ATTENDANCE**

The following members were in attendance: In person: Reneé Bernhard, Gary Boyer; Via Teleconference - Patricia O'Sullivan, Theresa Murphy, Scott Gaenicke, Jackie Flynn, and Teacher Representative – Becky Schell. Staff members present: Christine Quam and Sofia Crittenden

#### **ADOPTION OF THE AGENDA**

A motion was made to adopt the agenda (Gaenicke/O'Sullivan). Motion carried.

#### **APPROVAL OF MINUTES**

A motion was made to approve the minutes of the July 15, 2020 meeting, as well as the minutes of the August 31, 2020 informational meeting (Gaenicke/Flynn). Motion carried.

#### **TREASURER'S REPORT**

Sofia Crittenden provided the following information, which was previously presented at the August 31<sup>st</sup> informational meeting:

##### In Balance Sheet:

Assets - BICS: there is in accounts receivable \$2,525 of un-collected funds from parents and there is \$1,516 of bad debt. VPK and BAC Coordinators are working with Sofia to collect as much as possible of this amount not yet received from parents, hopefully all those who owe and have not paid will be in a schedule to pay off as soon as possible.

Liabilities - Sculptor: The accrued paid time off was \$59,064 but as we had staff changes some of this money has already been paid off to the teachers that did not come back this year, so the number changed in July and August.

##### Income Statement:

Income:

Line 1: FEFP funding was less than expected by \$11,751,

Line 4: PTO donated the very last day of the year their funds and also reimbursed the school for PTO related expenses, of 30,706 and

Line 7: Commissions were higher than expected throughout the year.  
PTO donation and Commissions amounts covered the loss of FEFP Income.

Direct Programs:

Lines 34-36:

School clubs numbers are accurate (line 36) but inflated (lines 34-35) as we had a significant amount of refunds which we then had to pass to the parents due to the cancellation of large field trips.

Sculptor - All across the grid:

Payroll Related expenses were higher than budgeted due to an increased amount of staff enrolling in Health Care. Payroll Related expenses were calculated in the income statement as an estimate, I'd like to come to a point where actual amounts are used month to month, but it is a long process, and as I have been busy with the audit, I did not find time to work on it.

Line 45: Textbooks & Related has a negative variance of \$10,843. Not knowing what amount of money we would receive in FEFP funding in 2020-2021, we maximized orders in June (and July).

Lines 105-106: Since we came to an agreement about breaking the contract between SDS and the school we saved a significant amount of money. Though, some legal fees were paid in June, there were legal fees of \$2,170 which were not received/paid until July, so our net savings from this situation is truly \$10,338.

Lines 110 - Building/ Land Maintenance and 114 Electricity have significant favorable variances because we were closed due to COVID.

BICS:

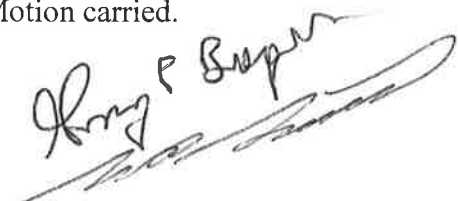
Lines 139 BAC and 151 VPK income have received a hit due to COVID-19 school closures.

Line 177: Legal Fees also related to the Bus Contract Termination paid in June.

Line 195 - Net operating income is favorable. Year to date net of \$98,625.

Last year PC update purchases were approved by the Board using Reserve funds. So far \$80,860 has been spent on that and with the auditor's approval, we capitalized them - although each computer's value is not surpassing the threshold of capitalization, we treated them as a classroom/lab project, and we capitalized each project. So far no reserves have been pulled for this upgrade.

A motion was made to approve the Treasurer's Report (Flynn/O'Sullivan). Motion carried.

A handwritten signature in black ink, appearing to read "Tony P. Bapin", is written over a horizontal line at the bottom right of the page.

### **ACTION AGENDA**

1. A motion was made to approve the contracts of both Denise Koukos (5<sup>th</sup> grade) and Lori Ginn (Middle School Science) (Gaenicke/O'Sullivan). Motion carried.
2. A motion was made to approve the organizational chart presented by Mrs. Bernhard to show that Russell Quam, if approved, would only report to Mrs. Bernhard and not at all to Dr. Quam, due to the fact they are related (Flynn/Gaenicke). Motion carried.
3. A motion was made to approve the short-term contract of Russell Quam, Technology (Gaenicke/Flynn). Motion carried.
4. A motion was made to authorize Mrs. Bernhard to purchase all needed laptops via CARES Act funds (Flynn/O'Sullivan). Motion carried.

### **INFORMATION AGENDA**

Mrs. Bernhard stated that BPS and many organizations are allowing staff to self-monitor and do temperature checks themselves. In order to allow for greater efficiency, she will be allowing the Sculptor staff to do the same thing. The board members agreed that this made sense.

BYOD – while students may continue to bring devices at the direction of their teacher, the Wi-Fi for students has been turned off in order to not decrease the bandwidth needed to stream lessons to students.

### **PRINCIPAL'S REPORT**

Mrs. Bernhard stated that Sculptor had one student test positive for COVID and that student's class was quarantining for 14 days.

She also stated that the upcoming sales tax referendum would now include charter schools. More information would be provided by the District by mid-September.

### **COMMITTEE/BOARD MEMBER REPORTS**

Theresa Murphy questioned whether we should continue to allow students/staff to wear shields, when the advice from medical professionals is that masks are more effective. Mr. Boyer expressed the opinion that it does seem to be working and that at least if people are wearing a shield, that is better than wearing nothing. Mrs. Bernhard did state that students or staff, if required to only wear masks, may obtain doctor's notes to allow them to wear nothing. Students with sensory issues seem to be doing OK with wearing the shields.

There being no further business and no quorum, the meeting adjourned at 7:22am.

**NEXT MEETING WILL BE SEPTEMBER 28, 2020.**

