

**Instructional
Continuity Plan for
Sculptor Charter
School**



Sculptor Charter School

1301 Armstrong Drive, Titusville, Florida 32780 (321) 264-4000

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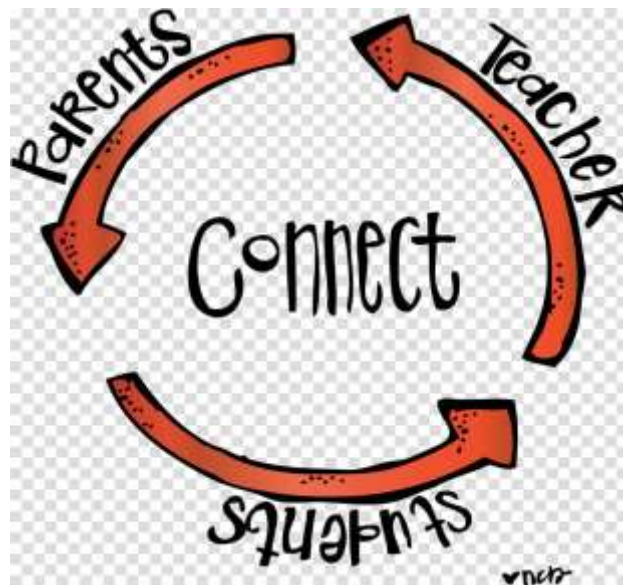


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Communication Plan

- We have the following communication mediums to communicate effectively with parents: School website, Emails, Calls through Blackboard Connect, and the website and app of Brevard Public Schools. Teachers will also communicate through FOCUS, Google Classroom, and Class Dojo.
- A survey was conducted with all families regarding accessibility of technology in the home and access to the internet.
- Messages have been sent to parents regarding the distribution of meals at schools throughout the county.
- Messages will continue to be sent to parents throughout the time schools are closed in order to provide them with information and to connect with them.





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Technology Plan

- A survey was conducted with all families regarding accessibility of technology in the home.
- 10 laptops are being distributed to families who indicated their child did not have access to a device.
- All but one family stated they had access to the internet.
- A Google Classroom “How-To” video was created and shared with students and teachers.
- All teachers have access to Google Classroom and FOCUS. Some teachers are also utilizing Class Dojo. No live meetings will take place.



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For students/families that do not currently have internet and wish to, please see the following resources:

Spectrum

For families that do not currently have internet access:

- Call Spectrum (800) 488-8395
- Ask for Sales
- Let them know you have children out of school due to school closures and would like to take advantage of their free internet offer for 60 days.



Many smart phones can be turned into a "hotspot" for use by other devices.

Depending on your provider and plan, this may be either free or a small additional charge to your service.

- If you are unsure about your plan, contact your provider for details.
- If you know that your plan provides for hotspot use, this article by PCMagazine, [How To Turn Your Phone Into a Wi-Fi Hotspot should help.](#)



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Lesson Plans/ Instruction

- Teachers will continue to write lesson plans, either through Planbook.com or manually. Plans will be written/updated weekly
- Lesson objectives and assignments will be posted in FOCUS, which all parents and students are able to access. Parents who have not yet set up a FOCUS account can call the front office for assistance and to receive an access PIN.
- FOCUS will be the primary method of documenting lessons and assignments; however, teachers may utilize other means of providing lessons and communicating with students and parents. Such other methods include: Google Classroom, email, and Class Dojo.



- All teachers have access to Google Classroom and may use this as a primary site for instruction and assignments; however, all objectives, lessons, and assignments must also be posted in FOCUS.
- Teachers may also provide assignments to students via hard copy (such as homework packets). These will be disseminated to parents via a drive-through method, while maintaining social distancing protocols. Completed assignments will be collected via the same drive-through method. Teachers will communicate drop-off/pick-up times with their families and Administration.



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Attendance

- All students are required to participate in lessons. If students are not participating, teachers will reach out to parents via email and/or telephone to let them know.
- At the end of each week, teachers will report to administration any students who have not checked in for the week.
- Administration will then call these students/parents to check in and find out the reason the student has not been participating in lessons and submitting work.

attendance
MATTERS

A large, stylized red letter 'A' is drawn over the word 'MATTERS'. The 'A' is composed of thick, hand-drawn lines. A horizontal red line is drawn below the 'A' and extends across the width of the word 'MATTERS'.

ESE/ELL Students

- ESE and ELL students will have all the same access to coursework as every other student.
- ESE/ELL teachers will set up remote support through electronic delivery (internet based or virtual lessons and/or therapies), telephone calls, homework packets, and other available distance-based learning approaches.
- ESE/ELL teachers will connect with students virtually and/or through telephone in order to provide required services and support.



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Expectations of All Students

- Students are expected to log in to FOCUS and/or Google Classroom daily. Deadlines for assignments will be posted by the teachers.
- Students completing homework packets are expected to complete the packet by the end of the week – or by whatever deadline is provided by the teacher.
- There is much flexibility during Distance Learning when it comes to the time of day a child completes their assignments. We understand that families may be sharing a computer or device. There are no set hours for a child to complete their work, as long as the assignments are completed weekly.
- Teachers will be monitoring assignments on a weekly basis and communicating with you and your child.

Communicating with Teachers

- Teachers will set up specific hours when they will be available during the day to answer questions. Each teacher will communicate this to their students. Teachers will answer questions from students or parents to ensure proper support. Teachers will also be available to schedule phone conferences, when necessary.

Grades

- Beginning Monday, March 30, 2020, teachers will continue to grade completed student work, just as they normally would if schools were not closed.
- Students are expected to complete work and submit such work each week.



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Standardized Testing

- All remaining assessments for VPK and K-12 assessments are cancelled for the 2019-2020 school year.
- Requirements for promotion and final course grades will be evaluated as though those assessments which were cancelled, did not exist.

Distant Learning Resources page:

<http://www.sculptorcharter.org/cmss/index.php/distant-learning-resources>

“



Kindness is
realizing that
we're all in this
together. ”

- RAKtivist



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Tips for Success for Teachers, Students, and Parents (from the Instructional Continuity Plan of BPS):

- In the morning, assess the tasks for the day.
- Work as a family to identify the best time to work on the assignments.
- Parents and Students - Communicate with teachers if you are having difficulty.
- Teachers - communicate with parents if you are seeing that students are not engaging.
- Try not to sit for more than an hour at a time. Get up, walk the dog, do some jumping jacks, and call a friend.
- Don't get lost in all that is on the Internet. You can easily spend more time going down metaphorical rabbit holes than trusting your instincts and moving forward in your work.
- Remind yourself that everyone want you to succeed. We will help you find a way.
- Be flexible, have grace, and communicate!